

Meeting: Trust Board Meeting in Public

Date: 29 October 2025

Approval Report

Agenda item	Quality & Clinical Governance Committee Terms of Reference
Board Lead	Committee Chair
Author	Joanna James, Head of Corporate Governance
Appendices	Terms of Reference_October 2025_DRAFT
Onward governance	n/a

Report overview

In line with best practice, this paper provides a draft set of terms of reference for the Committee to review and approve.

Immaterial amendments have been suggested for 2025/26 and these have been left tracked in the attached copy.

Previously considered	The current terms of reference were approved September 2024. The enclosed draft was considered and approved by the Quality & Clinical Governance Committee on 15 October 2025. Minor amendments were suggested and these have been included, and tracked, in the attached copy.
Decision	The Committee is requested to consider and approve the revised terms of reference.

Relevant strategic priority

Outstanding Care Healthy Communities Great Place to Work Net Zero

Relevant breakthrough objective – 2025/26

<input type="checkbox"/> Reduction in emergency admissions	<input checked="" type="checkbox"/> Supporting people to live healthier lives	<input type="checkbox"/> Zero tolerance to bullying	<input checked="" type="checkbox"/> Governance / Statutory Requirement
<input type="checkbox"/> Reduction in elective waiting times			

Implications / Impact

Quality	The overall purpose of the Committee is to assist the Board in the performance of their duties through monitoring and improving the safety and quality of healthcare for which the Trust has responsibility.
People (BHT colleagues)	Key matters related to colleagues are delegated by the Board to the Strategic People Committee for oversight and consideration.
Risk: link to Board Assurance Framework (BAF) and local or Corporate Risk Register	A key duty of the Committee is oversight of people related risks and the terms of

	reference and Committee workplan sets out a requirement for regular of these.
Financial	Key Trust financial matters are delegated by the Board to the Finance & Business Performance Committee for consideration.
Compliance CQC Standards	A strong link has been established between good governance and patient outcomes and this is recognised widely within research as well as by the CQC well-led domain.
Partnership: consultation / communication	The terms of reference should be considered by the Committee collectively prior to amendment and/or approval. Membership and attendance is listed to ensure appropriate representation at Committee meetings. Where appropriate, the terms of reference consider the work of the Committee within the context of the local system.
Equality	The terms of reference set out the key functions of the Committee in supporting the Board in the achievement of the Trust strategic objectives including a reduction in health inequalities. The Committee also take responsibility for oversight of healthy communities metrics which focus on health inequalities.
Equality Quality Impact Assessment [EQIA] completion required?	Not required