

Trust Board Meeting in Public Wednesday 26 April 2023

SUMMARY OF DISCUSSIONS

Item	Lead	Description	Outcome
Chief Executive Report	Chief Executive Officer	<p>An update on key developments during March 2023 both nationally and locally, in line with the Trust strategic priorities.</p> <p>The efforts of teams supporting compliance with the end of year target for long waiting elective patients was commended, both clinical and non-clinical colleagues. Thanks were also given to the finance team for preparation of end of year accounts and the 2023-24 budget under significant time pressure.</p>	Noted
Committee Chair Reports	Committee Chairs	<p>Update from the Non-Executive Director Chairs from April Board Committee meetings. These include a summary of key items discussed with escalation to Board as appropriate:</p> <ul style="list-style-type: none"> - Finance & Business Performance Committee – <i>a summary of the meeting was provided highlighting risks related to the annual financial plan for 2023-24 and length of waits for some community services.</i> <i>The Committee Terms of Reference were approved by the Board.</i> - Quality & Clinical Governance Committee – <i>teams were congratulated with level of compliance against the NEWS CQUIN target. A summary of discussions related to the IPR was provided and the need for greater focus on lapsed clinical guidelines was highlighted.</i> <i>The Committee Terms of Reference were approved by the Board.</i> - Charitable Funds Committee – <i>a summary of the meeting was provided including approved bids.</i> <i>The Board approved the Management of Charitable Funds Policy and approved the move to a multi-asst investment fund which has a positive sustainability rating and would support the overall net zero strategy of the Trust.</i> 	Assured / Approved See narrative
Integrated Performance Report (IPR)	Chief Operating Officer	<p>Monthly reporting on Trust performance metrics and progress with actions/progress with actions to address negative variance. Reporting defined by NHS System Oversight Framework, BHT Strategic Priorities and the 2022/23 Operating Plan.</p> <p>Focussed discussions took place related to ambulance handovers noting the importance of improvement ahead of winter months, the maintenance of a steady Hospital Standardised Mortality Rate (HSMR) and improvement in statutory/mandatory training compliance (89.5%) and the overall Trust turnover rate (12.5%).</p>	Assured
Transformational Initiatives for the Operating Plan	Chief Digital Information Officer	<p>Summary of the Trust's medium term strategic goals and areas of focus and the transformation priorities for 2023-24.</p> <p>Whilst internal plans are in place to deliver these, the impact of possible external factors was recognised (e.g. ongoing industrial action).</p> <p>The clarity of the document was commended and the Board discussed the importance of maintaining a relentless focus on the quality of services as well as the length of elective long waits.</p>	

Monthly Finance Report	Chief Finance Officer	<p>Update on financial position at M12 including headline position, divisional forecasts and capital, balance sheet and cash flow analysis.</p> <p>The Board were informed the Trust reported a year end deficit of £14.27m against the modified plan of £14.3m.</p> <p>The Capital Plan had also been achieved (£20.6m against the plan of £20.7m).</p> <p>Congratulations were offered to the finance team for preparing the year end accounts and operational teams for supporting the achievement of the target deficit plan for 2022-23.</p>	Assured
2023-24 Budget Submission	Chief Finance Officer	<p>Summary of the budget and financial plan for the Trust for 2023-24.</p> <p>The Board approved a £22.6m deficit plan and a budget of £28.4m capital plan.</p> <p>The plans were acknowledged to be challenging. Regular monitoring would continue by EMC, F&BPC and the Trust Board. A continued focus on productivity was highlighted as key for 2023-24.</p>	Approved
Private Board Summary Report	Trust Board Business Manager	Summary of matters discussed at the Trust Board meeting in private in March 2023	Noted

Trust Board Meeting in Private Wednesday 26 April 2023

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Item	Lead	Description	Outcome
Contract Approval CardioScan	Chief Operating Officer	Three-year contract for approval to continue to provide a remote ambulatory ECG monitoring for patients	Approved
Lease Approval Abbey Place	Chief Commercial Officer	Request for approval of a 5-year lease for Abbey Place in High Wycombe to provide accommodation for children's services	Approved
Board Development Programme	Trust Chair	Overview of the development plan for the Trust Board for 2023-24	Noted