Children and Young People’s Occupational Therapy Service

Referral Criteria

Children and Young People’s Occupational Therapy Statement of Purpose
‘To facilitate a child’s optimum independence and quality of life within the family, educational or wider social environment’

Children and young people are seen by the service from birth to the time they transition to adult services. The service operates three community teams based around geographical Clusters of:
- Aylesbury, Buckingham, Wendover, Waddesdon, Wing – called the Aylesbury Cluster
- Amersham, Chesham, Beaconsfield, South Bucks – called the Chiltern and South Bucks Cluster
- High Wycombe, Marlow and Ridgeway – called the Wycombe Cluster

When making a referral please send to the correct cluster address to avoid delay in the referral process.

Referrals should be made in writing using the Children and Young People’s Occupational Therapy (CYPOT) Referral form. Referrals from parent or guardian can be made by phone followed up by any supporting information from a clinician.

The service operates rapid or routine access.

Criteria for Rapid Access (within 10 working days)
The child or young person requires:
- Risk assessment following hospital discharge
- Urgent assessment for vital equipment for toileting, sleeping, feeding and seating if no alternative, (this is the assessment not the delivery of equipment).
- Assessment or re-provision of broken equipment
- Urgent assessment as there is a serious safety risk in relation to manual handling or postural management
- Urgent assessment as there is a serious safety risk in relation to behaviour or self

Criteria for Routine Access (within 18 weeks)
The child or young person requires;
- Assessment and/or treatment for significant functional difficulty impacting on participation in activities of daily living in home or school
- Assessment for significant delay in functional performance against academic ability
- Appendix F assessment and reports for Education Health and Care plan
- A non urgent equipment assessment, review or provision
- Advice via the school advice clinic

Criteria for Access to School Advice Clinic
Open access to all students in a school with consent from parent/carer
Advice required for concerns about participation in the curriculum
Advice required following use of OT resources e.g. resource pack, programmes